

Part-Time & Short-Term Volunteer Application

We are so glad you are interested in Volunteering. Please completely read “Part 1: The Nuts and Bolts of Volunteering with Encounter” of the *Part-Time & Short-Term Volunteer Handbook* before completing this application.

Handbook	<p><input type="checkbox"/> Yes, I have completely read “Part I: The Nuts and Bolts of Volunteering with Encounter” of the <i>Part-Time & Short-Term Volunteer Handbook</i> and agree to the rules, policies, and procedures therein.</p> <p style="text-align: center;">_____</p> <p style="text-align: center;">(Applicant's Signature) _____ (Date)</p>
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Applicant	<p>Full Legal Name of Applicant: _____</p> <p>Applying for <input type="checkbox"/> Part-Time Volunteer (regular hours throughout the year) <input type="checkbox"/> Short-Term Volunteer (mission trip participants)</p> <p>Name to be Called : _____ Date of Birth: _____ Marital Status: _____</p> <p>Phone Number(s): _____ Email: _____</p> <p>Mailing Address: _____</p> <p>_____</p>
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Health	<p>List/explain any health concerns which may need to be taken into consideration when preparing for a position overseas working with children and youth. (Attach additional sheets if necessary.)</p> <p style="text-align: center;"><i>Privacy concerning personal health is the right of all applicants. This information is shared only voluntarily to help properly place the applicant with roles and responsibilities that are most appropriate.</i></p> <p>_____</p> <p>_____</p> <p>I give ENCOUNTER: EDUCATION IN MISSIONS permission to seek professional medical treatment for myself in emergency situations in which I or an immediate family member cannot act on my own behalf. I understand medical treatment costs are always the responsibility of the Volunteer.</p> <p>Signature _____ Date: _____</p> <p>(Parent or Guardian signature if applicant is under 18)</p> <p>While ENCOUNTER: EDUCATION IN MISSIONS values safety and seeks to take necessary precautions, I understand that serving as an overseas missionary brings with it a degree of risk to my personal health and well-being, and I will not hold ENCOUNTER: EDUCATION IN MISSIONS responsible in the event of physical injury or material loss while serving.</p> <p>Signature _____ Date: _____</p> <p>(Parent or Guardian signature if applicant is under 18)</p> <p>Name of Emergency Contact: _____ Phone Number(s): _____</p>
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High School Diploma or GED: Yes or No (circle one) Year Received (if Yes): _____

Bachelor's Degree: Yes or No (circle one) If Yes, Name of College or University: _____

Year Received: _____ Major(s): _____ Minor(s): _____

Master's Degree: Yes or No (circle one) If Yes, Name of University: _____

Year Received: _____ Degree: _____

Other Post-High School Education and Training:

Name of Institution	Degree or Certificate	Year Received

Current & Past Employers (Previous 5 years):

Employer	Position	Years

References

Please contact references, ask permission to use them as references, and inform them that they will be contacted by ENCOUNTER: EDUCATION IN MISSIONS with questions regarding the applicant. References must be 18 years of age or over, and they cannot be persons related to the applicant by blood or marriage.

Name	Relationship	Phone Number	Email
	Supervisor (Within past 5 years)		
	Pastor, Sunday School Teacher, Bible Study Leader, or Church Elder (Within past 5 years)		
	Friend or Co-Worker		

Ministry Assignments

Missionaries play many different roles but understanding your areas of interest helps us work with you in assigning responsibilities. *Please check the box next to the ministry areas of interest. Rate your top four areas of interest.*

Check if interested	Ministry Area	Rating
	Accounting	
	Arts & Crafts	
	Clerical (Office) Work	
	Sports	
	Construction / Maintenance	
	Cooking / Nutrition	
	Drama	
	Music	
	Nursing / Medical	
	Puppets	
	Teaching English-speaking Missionary Kids: Elementary Students	
	Teaching English-speaking Missionary Kids: Middle School Students	
	Teaching English-speaking Missionary Kids: High School Students	
	TESOL (Teaching English to Speakers of Other Languages)	
	Tutoring	
	Video Production	
	Web Design	
	Writing & Editing	
	Mentoring College-Age Students	

Additional Information or Preferences Concerning Work Assignments

Briefly Explain Previous Ministry Experience:

Ministry Assignments Agreement:

ENCOUNTER: EDUCATION IN MISSIONS seeks to give Volunteers a platform to use their gifts and abilities for the purposes of teaching, discipling, and the furtherance of the gospel. We highly value what each individual brings to ENCOUNTER and encourage all community members to bring their ideas and innovation to the table. We also want to develop missionaries willing to do tasks which may seem challenging or distasteful. We desire all of us to continually grow in our willingness to put our own selves aside for the sake of others. While ENCOUNTER is a place to serve, it is also a place to grow. Whether an individual has served in ministry and teaching roles for many years or is just beginning, everyone has things to learn from each other and from the experiences put into our path.

I agree to bring my gifts, abilities and creativity to Encounter, while also agreeing to carry out the roles and responsibilities given by my supervisor(s) with a cheerful attitude to the best of my ability. _____ (Signature)

Faith & Background Checks

Volunteers play vital leadership roles in ENCOUNTER: EDUCATION IN MISSIONS. They work with children, youth, and adults. All Volunteers must agree to the Encounter "Statement of Faith" and profess to be a Christ follower as is laid out in God's Word. Before accepting an applying Volunteer, ENCOUNTER: EDUCATION IN MISSIONS runs a background check (if 18 or older). A criminal record will not necessarily disqualify the applicant.

Statement of Faith & Profession

Yes, I profess Jesus Christ as my Lord and Savior and seek to follow after him accepting the Bible as the authoritative Word of God. I hold to the Encounter: Education in Missions Statement of Faith (*See Part-Time & Short-Term Volunteer Handbook*).

Criminal Background Check

No, I do not have a criminal background. **Yes**, I have a criminal background. (Please explain below)

States Lived in the Past 5 Years: _____

Next Steps

Step 1: Submit this completed application to info@encountereim.com.

Step 2: Wait for an official Volunteer acceptance letter.

Step 3: Once an application has been accepted, the Short-Term Volunteers are sent *Preparing for Your Missions Trip*, a handbook which will aid in preparing for your time of ministry overseas. An Encounter staff member will arrange a monthly meeting time via video chat with all incoming volunteers to answer questions, provide coaching through the fundraising process, and offer guidance and support as needed.

Part-Time Volunteers may request *Preparing to Serve* and guidance and support as well depending on the needs of the individual.

Applicant's Signature: _____ Date: _____ of _____, 20_____

Parent / Guardian's Signature: _____ (if applicant is under 18)
Date: _____ of _____, 20_____

Internal Use

Applicant: **Accepted / Denied** Date of Decision: _____ Date Applicant Informed: _____

Administrator's Signature: _____ Administrator's Signature: _____

Accepted Applicant's Personnel Number: _____ Position: _____

Notes on Decision: _____