

# *Encounter Christian Guest House*

## **Information & Guidelines**

Welcome to Encounter Christian Guest House. We are so glad to have you stay with us! We pray during your time here you will find refreshment and renewal for your mind, body, and soul.

Whether you are a follower of Jesus, are part of another faith tradition, or have no faith background at all you are welcome. Please take a few minutes to acquaint yourself with the following information and guidelines.

### **EXPECTATIONS**

#### **Who We Are**

Encounter is a non-profit organization created to support families engaged in Christian ministry work. All proceeds from Encounter Christian Guest House directly support Encounter Academy Christian International School. The costs listed are suggested donations used to further the work of the ministry. No proceeds are directly benefitting an individual. If finances are a barrier to being able to stay at the guest house, please let us know the situation.

#### **Alcohol, Smoking, & Parties**

While alcoholic beverages may be consumed on the property in moderation, drunkenness is not permitted. There is no smoking allowed anywhere on the premises. Smoking can be done on the street away from the property doorways.

#### **Behavior**

Please refrain from coarse or vulgar language while on the property. Please be respectful of other guests. This property is a special place for us, a safe place of learning, worship, and prayer.

### **FACILITIES**

#### **Rooms & Common Spaces**

There are a variety of rooms available to rent. Sheets, blankets, and towels are provided as well as fans and portable heaters. The kitchen, dining room, living rooms, back patio, and spacious yard is open for the use of all guests. The Garage/Classroom is open for guest use as well when not being used by the Encounter Staff. If you would like to make sure that space is available for a certain gathering or event, it can be reserved by guests free of charge. Just contact the host for that request.

**ROOM #1**

Queen bed + bunk bed + full bathroom. Extra cot may be added to room to accommodate a fifth person.

**Max. Occupancy:** 5 people

**Room Cost:** \$38 for up to two people; \$5 for each additional person

**ROOM #2**

Queen bed + bunk bed + full bathroom. Extra cot may be added to room to accommodate a fifth person.

**Max. Occupancy:** 5 people

**Room Cost:** \$38 for up to two people; \$5 for each additional person

**ROOM #3**

Queen bed + bunk bed + full bathroom

**Max. Occupancy:** 4 people

**Room Cost:** \$38 for up to two people; \$5 for each additional person

**ROOM #4**

One twin bed + full bathroom. Extra cot may be added to room to accommodate a second person.

**Max. Occupancy:** 2 people

**Room Cost:** \$28 for up to two people

**ROOM #5**

One queen bed + full bathroom

**Max. Occupancy:** 2 people

**Room Cost:** \$28 for up to two people

**TENT**

Two twin cots + shared bathroom. Extra double air mattress may be added to room to accommodate two more people.

**Max. Occupancy:** 4 people

**Room Cost:** \$18 for up to two people; \$5 for each additional person

## **Reservation, Payment, and Cancellation Policy**

Half of the total due is required to make a reservation. The balance is due at check-in. If cancellation is made at least **five days** before check-in, all but a \$10 processing fee will be returned.

## **Discount for Ministry Workers**

Full time pastors, missionaries, and those serving in full-time ministry positions along with their immediate family members (spouse & children 18 and under), receive a 50% discount on the room prices.

## **Housekeeping**

If staying for multiple nights, housekeeping is not included, but fresh towels and trash removal can be requested as needed. Basic cleaning supplies are available for guest use.

## **House Kitchen**

The kitchen is available for guest use. Please clearly label any items stored in the refrigerator. We often get ants inside here in Guatemala, so we advise putting any open food items into the refrigerator. Please clean up after yourself when using the kitchen. Wash all dishes and put them away. The microwaves, stove and items in the cupboards and drawers are all available for guest use. Please wash personal dishes by hand as the dishwasher is for staff use only. Please place any dirty kitchen linens into the laundry bin.

## **Hot Water**

The house is equipped with very warm water. Let the hot tap run for about three minutes before showering or until you feel the water turn warm. Then add cold water until it is at the desired temperature. If there is no hot water, most likely the hot water tank is empty. Try again in 30 minutes. Please be considerate of other guests to make sure everyone gets a hot shower.

## **Recycling & Trash**

There are bins for recyclable items in the dining room. Please clean recyclable items and place glass, plastic, cans and paper into the correct bins. If the trash in the kitchen or your room becomes full, bagged trash can be placed in the large trash bin on the side of the house in the far corner of the property.

## **Laundry**

Laundry Service is available for \$5 per bag (see laundry bags in room). All laundry is washed in cold water and dried on medium heat in an electric dryer unless specific treatment is requested.

## **Guest House Items**

The house is filled with books, toys, sports equipment, and other supplies to make your stay more enjoyable. Please make use of these items but leave them at the house for future guests to enjoy. Library books can be placed in the Reshelving box after use. Please clean up after yourself and your children. Please place all borrowed items back where they belong when finished. There is a supply of travel toiletries in the hallway closet that you are welcome to use as needed.

## **Damaged Items**

Please report any damage to the room, facilities, or guest house equipment. The host will assess the damage and provide a plan for the responsible guest to make repayment to the guest house.

## **Toilet Paper**

Toilet paper may be flushed. Please do not flush any other items such as baby wipes or feminine products. And please do not attempt to flush excessive amounts of toilet paper.

## **Keys & Visitors**

A room key and front door key are issued upon arrival. Lost keys will incur a \$20 fee. Please do not let anyone in the Guest House that is not a registered guest. All visitors will need to ask permission to enter the guest house from the host and register with the host.

## **Pets**

Generally, pets are not allowed. If you would like us to consider a special request, please email the details and we can let you know if we can accommodate the pet and any additional fees.

# **SCHEDULE**

## **Check-In / Check-Out**

Check-In time is 4 PM and Check-Out time is 12 PM. Early Check-In or late Check-Out may be requested. A \$5 additional fee will be added for each extra hour.

## **Preparing for Check Out**

Before checking out please make sure to bag any trash and strip the sheets and pillowcases from any beds in the room that were used. Put used bed linens on the bed. Please put used towels in the laundry bin. Inform the host that you are ready to leave. The host will receive your keys and make sure your account is settled.

## **Hours of Prayer**

Each day we have a brief time of prayer, music, and scripture in the Prayer Garden at 8:30 AM and 3:30 PM. Anyone who would like to join us is very welcome. If not joining us for prayer, please keep the noise level down in that area at those times out of respect for those who are praying.

## **Lord's Supper**

Every Saturday evening at 7 PM there is a brief Lord's Supper service in the Prayer Garden. All are welcome to join. If not joining us, please keep the noise level down in that area during that time out of respect.

## **Quiet Hours**

Quiet hours are from 9 PM to 8 AM. Please keep noise levels down during this time to ensure everyone gets plenty of rest. Please no basketball during quiet hours.

## **Breakfast**

A healthy breakfast is included in the cost of your stay for all guests each morning from 7 AM to 9 AM. Please place dirty breakfast dishes directly in the dishwasher when finished and wipe your table. Please do not take breakfast foods to your room or outside of the guest house property.

### **BREAKFAST MENU**

- **Sundays** – cereal, milk, yogurt, fresh fruit, whole wheat toast, butter, jam, coffee, tea
- **Mondays** – whole wheat English muffins, avocado, fresh fruit, whole wheat toast, butter, jam, scrambled eggs, cheese, salsa, butter, sautéed vegetables, coffee, tea
- **Tuesdays** – whole wheat pancakes, butter, maple syrup, fresh fruit, whole wheat toast, butter, jam, scrambled eggs, cheese, salsa, butter, sautéed vegetables, coffee, tea
- **Wednesdays** – corn tortillas, black beans, plantains, fresh fruit, whole wheat toast, butter, jam, scrambled eggs, cheese, salsa, butter, sautéed vegetables, coffee, tea
- **Thursdays** – low sugar whole wheat chocolate chip muffins, fresh fruit, whole wheat toast, butter, jam, scrambled eggs, cheese, salsa, butter, sautéed vegetables, coffee, tea
- **Fridays** – breakfast potatoes, fresh fruit, whole wheat toast, butter, jam, scrambled eggs, cheese, salsa, butter, sautéed vegetables, coffee, tea
- **Saturdays** – whole wheat oatmeal with toppings, grits, fresh fruit, whole wheat toast, butter, jam, scrambled eggs, cheese, salsa, butter, sautéed vegetables, coffee, tea

## **Lunch**

A nutritious lunch consisting of bean stew, whole grains, cooked vegetables, and garden salad is also available to guests from 12 PM to 2 PM each day. Please place dishes directly in the dishwasher when finished and wipe your table. Guests checking out at noon are welcome to stay for the lunch. Lunch leftovers are placed in the refrigerator and may be consumed by guests at a later time.